

Tuesday, June 18, 2002

The Penn Township Board of Supervisors met this evening at 7:00 p.m. at the Penn Township Municipal Building, 157 E. Airport Rd., Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors Douglas A. Roth and Jason L. Campagna. The Board met prior to the regularly scheduled meeting to conduct a Conditional Use Hearing. The hearing is at the request of the North Main Street Church of God. They are seeking approval to conduct and operate an Educational, Religious and Philanthropic facility in the R-1 zoning district. At 7:30 p.m. the Board of Supervisors started the regularly scheduled Board meeting.

Township Manager, Greg Primm, and 7 Township residents were present.

Minutes - 06-04-02

Motion by Supervisor Roth and seconded by Supervisor Campagna there being no additions or corrections to the minutes of the meeting held Tuesday, June 4, 2002 they be unanimously approved as presented. Hagan Smith objected. There being no other questions or comments from the audience, the motion carried.

Correspondence

Legislative Locator - Monthly publication dated April/May 2002 on various House and Senate Bills.

State Senator, Jane C. Orié - Letter dated June 4, 2002 announcing she is holding the 2nd Annual Cranberry Area Senior Citizens Expo. The Expo will be at the Cranberry Township Municipal Building from 9:00 a.m. - 1:00 p.m.

Seminars

None.

Treasurer's Report

The Township Manager read the list of invoices paid since the last report was read on June 4, 2002. Township Fund: \$33,622.99, Fire Tax Fund: \$265.24. Deposits into the

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Treasurer's Report - Continued

various Township Funds totaled \$16,273.11. Balances were read as follows: Township Fund: \$396,173.05, Fire Tax Fund: \$67,456.69, State Fund: \$161,922.82, Municipal Pension Fund: \$146,675.20, Police Pension Fund: \$635,847.15. Motion by Supervisor Campagna and seconded by Supervisor Roth to approve the Treasurer's Report. There being no questions or comments from the audience, the motion carried.

Mr. Primm also presented the Board with the Budget Analysis for the Township Fund.

Zoning Department

Clinton Bonetti, Land Use Administrator, presented his report for May 2002. 14 Building Permits were issued for a total of \$2,736.00, 3 Highway Occupancy Permits were issued for a total of \$105.00, 2 Septic Applications were filed for a total of \$1,000.00, 17 Lien Letters were issued for a total of \$180.00, 4 Land Development Applications were filed for a total of \$175.00, 2 Ordinance Books were sold for a total of \$40.00. Total zoning fees for May 2002 were \$4,236.00.

The subdivision for the Penn Energy Plan Number 1 was presented for approval. Motion by Supervisor Roth and seconded by Supervisor Campagna that the Penn Energy Plan Number 1 subdivision be approved. There being no questions or comments from the audience, the motion carried.

The subdivision for the Wingfield Plan #2 was presented for approval. Motion by Supervisor Roth and seconded by Supervisor Ward that the Wingfield Plan #2 subdivision be approved. Supervisor Campagna abstained from the voting. There being no questions or comments from the audience, the motion carried.

The subdivision for the Christopher Plan of Lots was presented for approval. Motion by Supervisor Roth and seconded by Supervisor Campagna that the Christopher Plan of Lots subdivision be approved. There being no questions or comments from the audience, the motion carried.

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Zoning Department - Continued

Mr. Bonetti announced that the Comprehensive Plan meeting would be held July 8.

He also stated that the airport has made an application for a Conditional Use hearing.

Police Department

No report.

Road Department

The Township Manager announced that the bids for the paving project for 2002 would be opened at the next meeting, July 2, 2002.

Recycling Report

Supervisor Roth reported he met with Cheryl Kelley, Butler County Recycling Coordinator, who wanted to discuss the money regarding the recycling line item in the county budget. He stated she assured him that 33% of the amount received by the state every year goes into education programs throughout the county. Supervisor Roth also stated that they discussed trying to get more accurate information to monitor recycling conducted by the businesses on Rt 8, receiving weight of yearly recyclables for those not currently counted. He also advised the township is looking into grants for the leaf and grass drop offs.

Public Relations Department

Supervisor Ward reported that there would be an E.I.T committee meeting on Wednesday June 19.

Old Business

Cheryl Cranmer - The Township Manager recommended the Board hire Cheryl Cranmer as a full time police officer for Penn Township effective July 1, 2002. Mr. Primm stated that Cheryl would be an asset to the community because of her educational background as well as her public relations

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Old Business - Continued

background doing community programming which is an area that we can do better with. He also stated that as a part time officer her record has been exemplary and we are very lucky to be getting her. Motion by Supervisor Campagna and seconded by Supervisor Roth that Cheryl Cranmer be hired effective July 1, 2002 as a full time police officer. There being no questions or comments from the audience, the motion carried.

Resolution #292, EMERGENCY MANAGEMENT OPERATIONS PLAN

The Township Manager read Resolution #292, Emergency Management Operations Plan for approval. Motion by Supervisor Roth and seconded by Supervisor Campagna that Resolution #292, Emergency Management Operations Plan be approved and distributed to all the pertinent parties. There were several questions from the audience.

New Business

Supervisor Roth stated that he feels that since we are allowed by the MPC as of April 19, 2002 to pay planning commission members he feels this would be appropriate for all of the time that they put in reviewing plans. He subsequently made a motion to pay all planning commission members \$50.00 per meeting (the same rate that the zoning hearing board members currently make) beginning July 1, 2002. Seconded by Supervisor Campagna and the motion unanimously carried.

Act 537 Update

Jeff Rober was present to discuss the revised Act 537 timeline and response letters to DEP. The discussion lasted approximately 45 minutes.

Audience Participation

Hagan Smith - Questioned how much the supervisors have been involved in developing the comprehensive plan and how they have provided for public input. Supervisor Campagna stated that it is in draft form awaiting review upon the planning commission recommendations. All board members acknowledged

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Audience Participation - Hagan Smith - Continued

that they have seen the draft plan but await recommendations before a more thorough review is needed. The Township Manager provided a history of the project beginning back several years ago where a series of public meetings were held. Supervisor Roth stated that he attended those meetings as a resident because he was not yet a supervisor and he recalled at least one of the meetings having well over 100 people. Mr. Primm stated that a meeting consisted of breaking the public up into groups of 5 to 10 people, who then discussed and made a list of the top 5 items of importance to them in relation to the township and its future development. He continued to give a chronology up to present day and stated that it was and has been a very public process. There were several residents at the meeting who remembered the group breakout meeting and stated that they were there including, Melanie Fuelgraf, Mary Moore, MaryAnn Hancheck and Carolyn Paulsen. Mr. Smith asked about recent requests he has made for documents, including the police department Standard Operating Procedure and personnel policies. The Township Manager reported that the personnel policies were not ready yet due to him working on the Emergency Operations Plan and he felt that had taken priority over the last several weeks. He stated that we have a small staff and even though we would like to get things done quicker we simply can't with only 2 of us able to work on these things. He also stated that the police SOP would take some time because there are things in that document that are not of a public nature and if were common knowledge could put officer safety in jeopardy. He will have to remove items before it can be reviewed. Mr. Smith stated that he had filed complaints some time ago against several police officers alleging harassment and he felt he had a right to know what disciplinary action was being taken. Chairman Ward stated that that was not something that he was entitled to know and to release information of that nature to the public would be a violation of officer's civil rights. Mr. Smith again asked about a letter that was sent out last year to the businesses of the township in regards to their want and need of public sewage and stated that he wanted a list of businesses it was sent to because he never received it. Mr. Primm informed Mr. Smith that it is not the township's responsibility to generate lists for him and that we keep

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Audience Participation - Hagan Smith - Continued

no such lists on file of which we mail mass mailings to. He stated that when a mass mailing is to go out we query the computer to print labels and they are put directly on the envelope or on labels and they go out accordingly.

Supervisor Ward - Stated the Board is going to rely on the planning commission for their recommendations on the Comprehensive Plan because it is an important function of that group to guide the board and community.

Doug Sober - Stated he feels that the public is afraid to get involved. He stated that for several months, he has been attending meetings and he feels the board is doing a great job as supervisors.

Supervisor Ward seeing no further audience participation requested a motion to adjourn. Motion offered by Supervisor Campagna and seconded by Supervisor Roth. There being no questions or comments from the audience, the meeting adjourned at approximately 9:15 a.m.

Approved:

Respectfully Submitted:

Samuel M. Ward
Chairman
Board of Supervisors

Gregory A. Primm
Township Manager
Township of Penn