

Tuesday, January 20, 2009

The Penn Township Board of Supervisors met this evening at 7:30 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors Douglas A. Roth and Wilbert J. Mowry, Jr.

Gregory A. Primm, Township Manager and 4 Township residents were also present.

Minutes - 01-05-09

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Monday, January 5, 2009 they be unanimously approved as presented. There being no questions or comments from the audience the motion carried.

Correspondence

PSATS - Information from PSATS regarding the Right to Know Law, Open Record's Policy.

Keller Engineers - Letter dated January 13 thanking the Board for selecting them as Penn Township's designated engineer for the year 2009.

Seminars

The following seminars have been scheduled:

Solving the Mystery of Grant Writing, 03/17; Family
Retreat Center, Mars, PA

Securing Your Financial Future, 03/19, Holiday Inn
Airport

Motion by Supervisor Roth and seconded by Supervisor Mowry that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

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Treasurer's Report

Mr. Primm read the list of invoices paid since the last report was read on January 5, 2009. Township Fund: \$77,130.50, Fire Tax Fund: \$1,537.59. Deposits into the various Township Funds totaled \$38,266.62. Balances were read as follows: Township Fund: \$27,018.26, Fire Tax Fund: \$15,331.17, State Fund: \$1,709.60, Grants Fund: \$842,025.50, Municipal Pension Fund: \$190,249.33, Police Pension Fund: \$621,510.51. He also submitted the Budget Analysis for the Township Account.

Motion by Supervisor Mowry and seconded by Supervisor Ward that the Treasurer's Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Clinton Bonetti, Land Use Administrator, presented his Zoning Report for December 2008. 2 Building Permits were issued totaling \$2,800.00, 2 Zoning Permits were issued totaling \$115.00, and 8 Lien Letters were issued totaling \$125.00. Total zoning fees for December 2008 were \$3,040.00.

He also presented a request from Dana and T.J. Greenawalt to name their private lane off of Renfrew Road to Stoney Ridge Lane. Motion by Supervisor Ward and seconded by Supervisor Roth that the private lane off of Renfrew Road be named Stoney Ridge Lane. There being no questions or comments from the audience, the motion carried.

Police Department

The Township Manager presented to the Board the police report for December 2008 as prepared by Linda D. Zerfoss, Administrative Assistant.

He also presented the Annual Report for 2008 as prepared by Linda D. Zerfoss, Administrative Assistant.

Mr. Primm also submitted copies of the Animal Control Report for December and part of January 2009 as submitted by Dennis B. Sybert, Animal Control Officer.

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Road Department

Supervisor Roth reported that he is running low on salt and anti-skid and will need to get more.

Recycling Report

Notice was received from Sheryl Kelly advising of their intent to add a Designated Landfill to the Butler County Solid Waste Management Plan - Non-substantial Revision from Wayne Township Landfill in McElhattan, PA.

Public Relations Department

BAMM Plan coming to a close. Clinton Bonetti updated the Board on the progress.

Old Business

The Township Manager reported that the cleaning contract for Jan Dee Cleaning Services is up for renewal and he recommends that they not be renewed at this time.

New Business

Butler County Park & Recreation Department - A letter was read advising that the Butler County Board of Commissioners have set aside funds in the 2009 County Budget to aid local governments in the renovation of local recreational areas. Applications must be received by 4:00 p.m. on February 27, 2009.

Gregory A. Primm - Chairman Samuel M. Ward indicated on the record that the township had received a resignation letter from Gregory A. Primm who was submitting his resignation effective January 30, 2009. He thanked the Board for almost 18 wonderful years. Motion by Supervisor Roth and seconded by Supervisor Mowry to appoint Linda D. Zerfoss as Interim Secretary/Treasurer at \$25.16/HR until the Board decides about the replacement of a new manager. There being no questions or comments from the audience, the motion carried.

The Board thanked Mr. Primm for his service to the township and presented him with a plaque.

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Act 537 - Saxonburg Authority

Supervisor Roth reported he wasn't able to attend his first meeting due to the weather.

Audience Participation

Doug Sober - Asked about the bucket truck engine and whether the township was replacing it with a new or rebuilt engine.

Supervisor Ward seeing no further Audience participation requested a motion to adjourn. Motion offered by Supervisor Mowry and seconded by Supervisor Ward. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 8:10 P.M.

Approved:

Respectfully Submitted:

Samuel M. Ward
Chairman
Board of Supervisors

Gregory A. Primm
Township Manager
Township of Penn