

ORDINANCE NO. 106

AN ORDINANCE OF THE TOWNSHIP OF PENN, COUNTY OF BUTLER, COMMONWEALTH OF PENNSYLVANIA, REQUIRING THE AFFIXING AND MAINTAINING OF STREET ADDRESS NUMBERS UPON ALL BUILDINGS IN THE TOWNSHIP

1. APPLICABILITY. This Ordinance applies to all principal buildings within the Township of Penn, Butler County, Pennsylvania, and each tract, lot or parcel of land.

II. DEFINITIONS. As used in this Ordinance, the following terms shall have the meanings indicated:

A. Accessory Building. A Subordinate building, the use of which is customarily incidental to that of the principal building and is used for an accessory use and is located on the same lot.

B. Principal Building. Any building or structure erected on a tract, lot or parcel of land on which any use is carried out, except an accessory building. It shall include, but not be limited to, a dwelling, place of business or industry, or any other use requiring a location identity.

III. ASSIGNMENT OF NUMBERS.

A. Street address numbers shall be assigned to each building, tract, lot or parcel of land, placed on file in the Penn Township office and assigned to the owners or occupants of such buildings, tract, lot or parcel of land by the Penn Township Manager, or by such other person as may be designated by resolution of the Board of Supervisors. Once assigned, all such properties shall be designated for all purposes by the number assigned, and thereafter all persons shall take due notice thereof and comply with the provisions of this Ordinance, when applicable.

B. The Penn Township Manager, or such other person as may be designated, shall have the power and duty to correct any errors with respect to assignment of street numbers, as and when such errors are discovered. The Penn Township Board of Supervisors shall have the right and power to change a street address number or numbers assigned to any property whenever it may deem such a change necessary and desirable, and require the owner or the occupant thereof to comply with the provisions of this Ordinance with respect to such change.

IV. APPLICATION FOR STREET ADDRESS NUMBER. The owner or occupant of each tract, lot or parcel of land to which no street address number has previously been assigned shall, upon purchase, acquisition or occupancy thereof or within seven (7) days of discovery that no such number has been assigned, make application to the Penn Township Manager

or his designated agent for assignment of such number, and the Penn Township Manager shall assign a street address number to the property.

V. **NUMBER OF SUBDIVISION LOTS.**

A. The Penn Township Manager shall be the Township officer responsible for assigning street number sequences to each lot which is created as a result of a subdivision or resubdivision, said numbers shall be in proper municipal sequence in relation to the number assigned to other lots fronting on the same street and shall be properly recorded on the subdivisions plan and in the Penn Township file.

B. When the assignments required under Subsection A hereof has been completed and signed by the Penn Township Manager, they shall be appended to the final subdivision plan and thereby incorporated therein by reference. No subdivider shall sell or convey any lot or dwelling unit or other building or structure upon said lot or lease or otherwise permit the use and occupancy thereof without first complying with all of the terms of this Ordinance.

C. The requirements for application for street address number and display thereof shall be a condition precedent' to the submission of any applications for a Certificate of Occupancy.

VI. **SIZE AND LOCATION OF NUMBERS.** In order to comply with this ordinance, street address numbers shall be Arabic in design, shall have a minimum height of three (3) inches and shall be mounted in a secure fashion by one or more approved manners (as set forth below). The numbers shall be sufficiently legible as to contrasting background, arrangement, spacing, size and uniformity of numerals so that the numbers may be read with ease during daylight hours by a person possessing normal vision, if he views the numbers from the center line of the facing street. The numbers shall be so placed that trees, shrubs and other obstructions do not block the line of sight of the numbers from the center of the street to any appreciable degree.

A. Occupancies with mailboxes at the end of driveways shall display numbers on both sides of the mailbox or support post. When mailboxes are placed on the opposite side of the facing street from the occupancy auxiliary numbers shall be provided in addition to the mailbox numbers. When two or more mailboxes are placed side by side together in a row then numbers shall be placed on the fronts of the mailboxes.

B. Occupancies without mailboxes at the end of driveways shall place numbers in the general vicinity of the main entrance path of travel which leads to the main entrance and shall be visible from the center line of the facing street.

C. Those occupancies with no mailboxes which are built down long driveways or occupancies not visible from the street shall have a marker or post of noticeable size placed at the driveway entrance. If more than one occupancy shares the driveway, then each occupancy shall be so numbered.

Occupancies with shared driveways shall also display auxiliary numbers at or near the main entrance of the structure according to specifications herein.

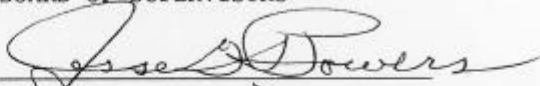
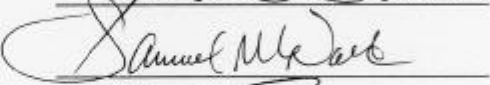
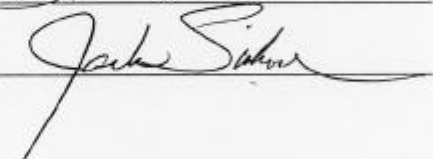
VII. VIOLATIONS AND PENALTIES.

A. The absence of street numbers, or the insecure fastening or absence of any numerals, or the use of any street address not assigned by the Penn Township Manager, or the failure of a street address to meet the elevation requirements or the visibility requirements shall be a violation of this Ordinance. Upon discovery of such violation, a notice of violation shall be sent by certified mail to the property or occupant, or shall be posted in a prominent place upon the property by the Penn Township Manager or his agent, or shall be personally served on the property owner or occupant by the Penn Township Manager or his agent. Such notice shall specify the specific provision of the Ordinance violated and shall require compliance with the provisions of this Ordinance within fifteen (15) days from the service or posting of the notice of violation.

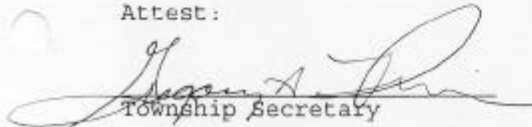
B. Any person who shall fail to comply with the notice of violation shall be guilty of a summary offense punishable in accordance with the laws of the Commonwealth of Pennsylvania.

Enacted this 2 day of January, 1996.

PENN TOWNSHIP
BOARD OF SUPERVISORS

Attest:


Township Secretary