

Tuesday, April 1, 2003

The Penn Township Board of Supervisors met this evening at 7:30 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward, presiding. Also present was Supervisor Douglas A. Roth. Supervisor, Jason L. Campagna was absent.

Township Manager, Gregory A. Primm and 7 township residents were also present.

Minutes - 03-18-03

Motion by Supervisor Roth and seconded by Supervisor Ward that there being no additions or corrections to the minutes of the meeting held Tuesday, March 18, 2003 they be unanimously approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

Connoquenessing Watershed Alliance, Inc. - Notice of the Annual Membership Meeting and Board of Directors Reorganizational Meeting on Wednesday, April 2, 2003 at 7:00 p.m. and a copy of the minutes from their meeting held March 5, 2003.

C.W. Howard Insurance Agency - Letter dated March 21 thanking their valued clients and friends for their support and consideration from the sudden loss of Dave Howard. They further advise that they have every intention of staying in business for many years to come.

Southwest Butler County Council of Governments - A copy of the Executive Director's Report dated March 2003 with several announcements and various information.

Senator Orie & Senator Logan - Letter dated March 19 announcing they are co-hosting an Emergency Responder Forum on April 24. The purpose is to gather information and resources regarding local efforts to keep communities and citizens safe.

Saxonburg Area Library - Copy of the Board of Trustees meeting minutes dated January 9. There was no meeting in February.

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Seminars

The following seminars have been scheduled:

Butler County Association of Township Officials will hold their 88<sup>th</sup> annual spring convention at the Butler Country Club, 05/15, 8:00 a.m.

Preparing for your Liquid Fuels Audit, Penn Dot District 11 office, 05/20, Bridgeville, PA

Incident Management Workshop, BCCC, 04/25 - 27

Motion by Supervisor Ward and seconded by Supervisor Roth that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer's Report

The Township Manager read the list of invoices paid since the last report was read on March 18, 2003. Township Fund: \$33,025.63, Fire Tax Fund: \$15,313.20. Deposits into the various Township Funds totaled \$38,563.01. Balances were read as follows: Township Fund: \$94,516.57, Fire Tax Fund: \$24,631.98, State Fund: \$175,912.96, Municipal Pension Fund: \$131,978.24, Police Pension Fund: \$588,961.27.

Motion by Supervisor Roth and seconded by Supervisor Ward that the Treasurer's Report be approved. There being no questions or comments from the audience, the motion carried.

Mr. Primm also presented a Budget Analysis for the township fund.

Zoning Department

Clinton Bonetti, Land Use Administrator presented his Zoning Report for March 2003. 8 Building Permits were issued totaling \$1,122.00, 1 Highway Occupancy Permit was issued totaling \$35.00, 3 Septic Applications were filed totaling \$900.00, 23 Lien Letters were issued totaling \$240.00, 2 Land Development Applications were filed totaling \$140.00 and 2 Ordinance Books sold totaling \$40.00. Total zoning fees for March 2003 were \$2,477.00.

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Zoning Department - Continued

The Township Manager also read a letter from the Butler County Planning Commission dated March 21 who gave a favorable review to the Calderone Plan - 1 lot and remnant. They advised that they did not receive on-site sewage information as per Act 537 requirements for Lot 5.

Police Department

The Township Manager read the police report for March 2003 as prepared and submitted by Linda D. Furka, Administrative Assistant.

Road Department

Supervisor Roth again reported that he had to scale back the summer road project because of the projected high price of Liquid Emulsions. He reported what the new project would consist of for the 2003 project.

Recycling Report

No report.

Public Relations Department

Supervisor Ward reported that the Earned Income Tax Committee is currently working on the Intergovernmental Agreement as previously stated.

Old Business

The Township Manager announced that the Penn Township web site is up and running and available for everyone to view. The address is [www.penntownship.org](http://www.penntownship.org). He proceeded to give a Power Point presentation of the site noting all of the functions of the site. He asked that any comments and any suggestions for the site can be e-mailed to him. There is information on the township meetings, the Board of Supervisors and every department.

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New Business

The Township Manager read the proposed Three Year Community Development Plan for the 2003 CDBG Funds. Motion by Supervisor Roth and seconded by Supervisor Ward that the Three Year Plan be approved. There being no questions or comments from the audience, the motion carried.

Mr. Primm read Resolution #301 advising that discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap of disability is prohibited by Title VIII of the Civil Rights Act of 1968 and the Pennsylvania Human Relations Act. Motion by Supervisor Ward and seconded by Supervisor Roth that Resolution #301 be approved. There being no questions or comments from the audience, the motion carried.

Mr. Primm read Resolution #302 that the Board of Penn Township Supervisors agrees to sign a cooperation agreement with the County of Butler to designate the County of Butler to act on its behalf in the application for and administration of its 2003 Community Development Block Grant Program entitlement allocation. Motion by Supervisor Roth and seconded by Supervisor Ward that Resolution #302 be approved. There being no questions or comments from the audience, the motion carried.

The Township Manager read Resolution #303 in its entirety adopting as a public street a portion of Frankstown Lane in the Robinson Run Estates, Phase II Plan of Lots. Motion by Supervisor Ward and seconded by Supervisor Roth that Resolution #303 be approved. There being no questions or comments from the audience, the motion carried.

Act 537

Jeff Rober, Act 537 Engineer, was present and reported that at the end of the 30-day public comment period there had been no comments received by the public on the plan. Keller Engineers (The Township's Engineer) has done an internal review for the board but needs the most recent copy of the plan to be accurate. The Township Manager stated that this has been sent to them. The Engineer stated that their

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Act 537 - Continued

preliminary comments would not change the plan itself and we are still on schedule to adopt the plan on April 15, 2003.

Audience Participation

None

Supervisor Ward seeing no audience participation requested a motion to adjourn. Motion offered by Supervisor Roth and seconded by Supervisor Ward. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 9:00 p.m.

Approved:

Respectfully Submitted:

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Samuel M. Ward  
Supervisor  
Board of Supervisors

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Gregory A. Primm  
Township Manager  
Township of Penn