

Tuesday, December 2, 2003

The Penn Township Board of Supervisors met this evening at 7:30 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward presiding. Also present were Supervisors, Douglas A. Roth and Jason L. Campagna.

Land Use Administrator, Clinton A. Bonetti and 6 Township residents were also present. Township Manager, Gregory A. Primm was absent.

Minutes - 11-18-03

Motion by Supervisor Roth and seconded by Supervisor Campagna that their being no corrections or additions to the minutes of the meeting held Tuesday, November 18, 2003 be unanimously approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

PSATS News Bulletin - Monthly newsletter dated November 2003 on Building Code Update, PSATS Participates in Gas Tax Press Conference, Legislation Would Authorize Legal Review Fees, Quasi-Judicial Deliberations Permitted During Executive Session, Local Government Committee Approves Bills, Newly Elected Officials Must Take Oath of Office, Local Government Legislation Moves Forward, Volunteer Fire Grant Applications Available Online, and Training Slated for New and Existing Supervisors.

PA DEP - Letter dated November 25, 2003 granting a Sewage Facilities Planning exemption for the Lasky Subdivision, #APS #502744.

PA DEP - Letter dated November 25, 2003 granting a Sewage Facilities Planning exemption on the F. Tupper Jr. Plan Subdivision, APS #502749.

Butler County Redevelopment Authority - Letter dated November 25 regarding the status of the CDBG funds under the Owner Occupied Rehabilitation Program. As of October 2003, Penn Township has a remaining balance of \$37,192.00.

Tuesday, December 2, 2003

Correspondence - Continued

Pennsylvania League of Cities and Municipalities - Copy of the L3P State Contract Checklist dated Fourth Quarter 2003.

Seminars

The following seminars have been scheduled:

Penn Dot annual winter informational meeting, 12/09
National Guard Armory, Butler
Year-End Federal Employment Tax Update for Municipal
Employers, 12/18, Green Tree Municipal Building

Motion by Supervisor Campagna and seconded by Supervisor Ward that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer's Report

Clinton Bonetti read the list of invoices paid since the last report was read on November 18, 2003. Township Fund: \$39,171.35, Fire Tax Fund: \$6,143.46. Deposits into the Township Fund totaled \$9,074.40. Balances were read as follows: Township Fund: \$93,049.40, Fire Tax Fund: \$31,419.99, State Fund: \$25,931.49, Municipal Pension Fund: \$142,970.05, Police Pension Fund: \$627,692.07. Motion by Supervisor Ward and seconded by supervisor Roth that the Treasurer's Report be approved. There being no questions or comments from the audience, the motion carried.

Zoning Department

Mr. Bonetti presented his zoning report for November 2003. 6 Building Permits were issued totaling \$228.00, 1 Highway Occupancy Permit was issued totaling \$5.00, 2 Septic Applications were filed totaling \$750.00, 14 Lien Letters were issued totaling \$155.00, 2 Land Development Applications were filed totaling \$175.00 and 1 Ordinance Book was sold for \$20.00. Total zoning fees for November 2003 were \$1,333.00.

Tuesday, December 2, 2003

Zoning Department - Continued

He also read a letter from the Butler County Planning Commission who at their regular meeting November 19 gave a favorable review to the following plans:

Tupper Plan - lot line revision. BCPC advised that Well locations were not marked on plan.

Moran Plan - lot line revision.

Police Department

No report.

Road Department

Supervisor/Road Superintendent Roth reported the following: winter salt was placed Friday, additional snow fence did not need to be purchased, and batteries were purchased for the Peterbilt.

Recycling Report

Supervisor Roth reported that a resident from Summit Township wants to collect our grass and leaves for free for his own composting company. He stated he would look into the various aspects of this proposal.

Public Relations Department

Supervisor Roth talked about the Succop Conservancy - Phase I showing the new road.

Old Business

The Saxonburg Area Sewer Authority Task Activity Report was issued.

Tuesday, December 2, 2003

New Business

The Maintenance Agreement with Bruce & Merrilees was presented for approval for the year 2004. The payment summary would be \$750.00 each quarter. Motion by Supervisor Ward and seconded by Supervisor Roth that this be tabled for further review. There being no questions or comments from the audience, the motion carried.

Act 537

No report.

Audience Participation

None.

Supervisor Ward seeing no audience participation requested a motion to adjourn. Motion offered by Supervisor Campagna and seconded by Supervisor Roth. There being no questions or comments from the audience the motion carried.

The meeting adjourned at approximately 8:00 p.m.

Approved:

Respectfully Submitted:

Samuel M. Ward
Chairman
Board of Supervisors

Clinton A. Bonetti
Land Use Administrator
Township of Penn