

Tuesday, July 15, 2003

The Penn Township Board of Supervisors met this evening at 7:30 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, Pa 16002 with the Chairman, Samuel M. Ward, presiding. Also present were Supervisors, Douglas A. Roth and Jason L. Campagna.

Township Manager, Gregory A. Primm and 9 Township residents were also present.

Minutes - 07-01-03

Motion by Supervisor Roth and seconded by Supervisor Campagna that there being no additions or corrections to the minutes of the meeting held Tuesday, July 15, be unanimously approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

Southwest Butler County Council of Governments - Updated copy of the Executive Director's Report dated July 2003.

Seminars

The following seminars have been scheduled:

Tax Laws and How they Affect Tax Collectors, 11/18,
Radisson Hotel, Monroeville
Accounting for Municipal Tax Collectors, 12/18,
Holiday Inn, Indiana County
Understanding the Audit Trail, 10/10, Four Points
Sheraton, Mars
Equipment Operating Training, 08/6, 13, 20, 27, 12th
Regional Equipment Center, Indiana, PA
On the Road Again, Options for Surface Maintenance and
Rehabilitation, 08/19, Four Points Sheraton,
Greensburg
Winning Employee Relations, Understanding Your Rights
and Protect Your Municipality, 08/27, Radisson
Hotel, Monroeville
Secrets of Successful Grant Writers, 10/15, Holiday
Inn, Beaver Falls

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Seminars - Continued

Road master Roundtable, 10/15, Mountain View Inn,
Greensburg
Melissa Hart presents Sit Down with a Homeland
Security Representative, 07/21, Cranberry
Township Municipal Building
Performance Grant Seminar, 08/18, Hopewell
Municipal Building

Motion by Supervisor Campagna and seconded by Supervisor Roth that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer's Report

Mr. Primm read the list of invoices paid since the last report was read on July 1, 2003. Township Fund: \$26,531.83, Fire Tax Fund: \$26.10. Deposits into the various Township Funds totaled \$45,662.51. Balances were read as follows: Township Fund: \$222,745.76, Fire Tax Fund: \$53,280.52, State Fund: \$175,912.96, Municipal Pension Fund: \$131,978.24, Police Pension Fund: \$588,961.27. Motion by Supervisor Roth and seconded by Supervisor Campagna that the Treasurer's Report be approved. There being no questions or comments from the audience, the motion carried.

Mr. Primm also presented the Budget Analysis for the Township Fund.

Zoning Department

No report.

Police Department

Mr. Primm read the police report for June 2003 as prepared and submitted by Linda D. Furka, Administrative Assistant.

He also read the Township Semi-Annual Report as prepared and submitted by Linda D. Furka, Administrative Assistant.

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Police Department - Continued

He announced to the audience that over a period of the last couple of months, interviews and presentations had been conducted among the officers who were to be considered for the Sergeant's position. Having had considerable discussion and consideration he recommended that the Board promote Patrolman, Cheryl A. Cranmer to Sergeant effective immediately. Motion by Supervisor Ward and seconded by Supervisor Campagna that Officer, Cheryl A. Cranmer be promoted to Sergeant effectively immediately. There being no questions or comments from the audience, the motion carried. The Board and the Township Manager look forward to a long tenure of leadership from Cheryl in the police department and hope to utilize her management skills in a positive manner for the police department.

Road Department

Supervisor/Road Superintendent Roth gave the road department report on Steppland Road regarding the underneath pipe on North Trail that carry's water from Route 8.

He also stated 84 Lumber is going to prepare the specs for the necessary trusses in order for the township to bid out the lumber needed to complete the salt shed.

Recycling Report

No report.

Public Relations Department

The Township Manager announced that Cranberry Township held a visitation day on July 10. He, along with Clinton Bonetti and Supervisor Campagna, attended the event and thought the entire day was informational and well organized.

Old Business

The Township Manager read a letter dated July 7 from Solicitor Lope advising that he filed the Township's Brief with the Commonwealth Court on June 30 appealing the decision of the local court for the Butler County Airport.

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Old Business - Continued

He enclosed a copy for the Supervisors. He also filed the Reproduced Record which is voluminous and if the Board desires a copy of that he will provide them with one. He expects oral arguments to occur in September.

New Business

None.

Act 537

Chairman Ward reported there would be a joint meeting with the Saxonburg Authority on July 24.

Audience Participation

Melanie Fuelgraf - Questioned the airport clearance regulations. Mr. Primm advised her to look at the FAA website, circular advisories.

Nancy Swisher - Stated she likes seeing the police officers at the meetings.

Supervisor Ward seeing no further audience participation requested a motion to adjourn. Motion offered by Supervisor Campagna and seconded by Supervisor Roth. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 8:00 p.m.

Approved:

Respectfully Submitted:

Samuel M. Ward
Chairman
Board of Supervisors

Gregory A. Primm
Township Manager
Township of Penn