

Monday, November 3, 2003

The Penn Township Board of Supervisors met this evening at 7:30 p.m. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward presiding. Also present were Supervisors, Douglas A. Roth and Jason L. Campagna.

Township Manager, Gregory A. Primm and 4 Township residents were also present.

Minutes - 10-21-03

Motion by Supervisor Roth and seconded by Supervisor Ward that their being no corrections or additions to the minutes of the meeting held Tuesday, October 21, 2003 be unanimously approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

Community Action & Development - Memo dated October 22 notifying all CDBG Applicants that the 2004 CDBG Program Applications must be received by them by December 26, 2003.

PSATS News Bulletin - Monthly newsletter dated October 2003 on Building Code Update, Association Continues to Work on Gas Tax Proposal, Education Debate Continues, Governor Signs New Acts, PSATS Offers New Capitol Hill Report, Legal Review Fees Legislation Moves Forward, IRS Mileage Rate Increases for 2004, Grants Available from Conservation Corps, UC Rate to Increase for 2004, Local Government Bills Move Forward, Date Clarified for Annual Reorganization Meeting. Also included was information on Upcoming One Source Workshops.

DEP - Letter dated October 28 granting a Sewage Facilities Planning exemption #499457 to Stepanovich Plan Subdivision.

Seminars

The Township Manager reminded the Board that the BCATO fall meeting will be held November 8 from 8 a.m. to noon at BCCC.

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Treasurer's Report

The Township Manager read the list of invoices paid since the last report was read on October 21, 2003. Township Fund: \$27,092.19, Fire Tax Fund: \$2,679.28. Deposits into the Township Fund totaled \$6,456.94. Balances were read as follows: Township Fund: \$118,931.30, Fire Tax Fund: \$46,898.17, State Fund: \$25,931.49, Municipal Pension Fund: \$142,970.05, Police Pension Fund: \$627,692.07. Motion by Supervisor Campagna and seconded by Supervisor Roth that the Treasurer's Report be approved. There being no questions or comments from the audience, the motion carried.

Mr. Primm also presented a Budget Analysis for the Township Fund.

Zoning Department

Clinton Bonetti, Land Use Administrator, presented his zoning report for October 2003. 19 Building Permits totaling \$5,036.00, 5 Highway Occupancy Permits totaling \$145.00, 2 Septic Applications totaling \$750.00, 17 Lien Letters totaling \$175.00, 2 Land Developments totaling \$625.00, 2 Ordinance Books sold totaling \$40.00. Total zoning fees for October 2003 were \$6,771.00.

Police Department

No report.

Road Department

Supervisor/Road Superintendent Roth reported the salt bin has been completed. He expressed his thanks to Chris Reiser and his helper for all their work.

He also stated that tires are needed for Truck #7. Motion by Supervisor Ward and seconded by Supervisor Roth that new tires for Truck #7 be purchased. There being no questions or comments from the audience, the motion carried.

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Road Department - Continued

Mr. Roth further requested the township purchase 10 - 20 rolls of snow fence. Motion by Supervisor Roth and seconded by Supervisor Campagna that the snow fence be purchased with the total not to exceed \$500.00. There being no questions or comments from the audience, the motion carried.

Recycling Report

No report.

Public Relations Department

No report.

Old Business

None.

New Business

Supervisor Roth reported on the Succop Conservancy meeting. He advised the advisory board is a little agitated as there has been delay in completing the road and trails. There was also discussion that several trees could be affected by re-routing the road. We further discussed performing some work for the conservancy, and perhaps working some sort of agility agreement with them.

Act 537

Mr. Primm presented the Agenda for the SAA Sewage Treatment Expansion Project dated October 29, 2003. Advised authority re-structuring will take place by the end of the year.

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Audience Participation

None.

Supervisor Ward seeing no audience participation requested a motion to adjourn. Motion offered by Supervisor Campagna and seconded by Supervisor Roth. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 8:05 p.m.

Approved:

Respectfully Submitted:

Samuel M. Ward
Chairman
Board of Supervisors

Gregory A. Primm
Township Manager
Township of Penn