

Tuesday, September 2, 2003

The Penn Township Board of Supervisors met this evening at 7:30 P.M. at the Penn Township Municipal Building, 157 East Airport Road, Butler, PA 16002 with the Chairman, Samuel M. Ward presiding. Also present was Supervisor, Douglas A. Roth. Supervisor, Jason L. Campagna was absent.

Township Manager, Gregory A. Primm and five Township residents were also present.

Minutes - 08-19-03

Motion by Supervisor Ward and seconded by Supervisor Roth that there being no additions or corrections to the minutes of the meeting held Tuesday, August 19, 2003 be unanimously approved as presented. There being no questions or comments from the audience, the motion carried.

Correspondence

Councils of Governments - Notice that the next meeting will be held Tuesday, September 9, 7:00 p.m. at the Cranberry Township Municipal Building.

Butler County Tax Claim Bureau - Notification of upcoming public tax sale. Any taxing district wishing to file municipal claims, must certify the amounts to be collected to the Butler County Tax Claim Bureau before August 30.

Butler County Planning Commission - Letter dated August 22 stating they gave favorable reviews with comments to the following properties:

Pemper Plan - 2 lots

BCPC did not receive on-site sewage information as per Act 537 requirements for lots 1 & 2

BCPC questioned if this was a site plan or lot line revision

BCPC questioned zoning on this property.

Residential & Commercial mixed usage, adding to non-conforming use. Lot 2 cannot be developed - line.

Fox Plan - lot line revision

BCPC did not receive on-site sewage information as per Act 537 requirements for Lot 270-2F73-5 lot.

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Correspondence - Fox Plan - Continued

Parcel 3 needs well information.  
Township Road number needs to be added to vicinity map.  
Needs signature block for owner of 270-2F73-5 if not B.W. & J.R. Fox.  
Need owner's names, tax parcel information is not sufficient.

Walter Plan - lot line revision

Seminars

The following seminars have been scheduled:

Electronic Filing for Liquid Fuels Fund Reports,  
09/24, Four Points by Sheraton, Greensburg  
How to File Your DCED Annual Reports Electronically,  
09/24, Four Points by Sheraton, Greensburg  
The Watershed Academy for Pennsylvania Municipal  
Officials, 10/16 & 17, Hempfield Township Building,  
Greensburg  
Butler County Municipal Employees 21<sup>st</sup> Annual Safety  
Training Conference, 10/08, Vagabond Center, Lyndora

Motion by Supervisor Roth and seconded by Supervisor Ward that all involved be authorized to attend. There being no questions or comments from the audience, the motion carried.

Treasurer's Report

The Township Manager read the list of invoice paid since the last report was read on August 19, 2003. Township Fund: \$66,873.87, Fire Tax Fund: \$141.35. There were no deposits made into any township fund. Balances were read as follows: Township Fund: \$158,585.82, Fire Tax Fund: \$45,817.27, State Fund: \$176,563.48, Municipal Pension Fund: \$142,636.49, Police Pension Fund: \$616,093.00. Motion by Supervisor Ward and seconded by Supervisor Roth that the Treasurer's Report be approved. There being no questions or comments from the audience, the motion carried.

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Treasurer's Report - Continued

Mr. Primm also presented a Budget Analysis for the Township Fund.

Zoning Department

The Comprehensive Plan, Phase II (Plan Recommendations) for the County of Butler was submitted for review to the Board of Supervisors. This was prepared by the Butler County Planning Commission.

Police Department

The Township Manager presented to the Board the animal report for June and July as prepared and submitted by Animal Control Officer, Dennis B. Sybert.

He also informed the Board that the Penn Township Police Department has submitted their collective bargaining proposal for the period January 1, 2004 - December 31, 2007.

Road Department

Supervisor/Road Superintendent Roth reported he has received several quotes to seal Three Degree Road from Airport Road to Renfrew Road.

Winters & Fleming - \$.49/sq yd  
Russell Standard - \$.482/sq yd  
Grove City - No response  
Wiest Paving - Not interested

Motion by Supervisor Roth and seconded by Supervisor Ward to accept the quote from Russell Standard at \$.482/sq yard. There being no questions or comments from the audience, the motion carried.

Recycling Report

Cheryl Kelly will send a letter to BFI and a copy of same to us.

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Public Relations Department

Supervisor Ward reported Saxonburg's next council meeting is September 3, 2003 and the next Earned Income Tax Committee meeting will be held September 19, 2003.

Old Business

The Township Manager reported that Solicitor Lope informed him that oral argument regarding the Butler County Airport Authority has been scheduled for October 7 at 1:00 p.m. in Room 330, Frick Building, Pittsburgh. The Board requested Mr. Primm to call Solicitor Lope to schedule a meeting to discuss this.

New Business

He also read a letter from the Butler County Community Action and Development dated August 20. They advised that attached was the 2001 and 2002 CDBG Cooperation Agreements as well as the 2002 Contract for Owner-Occupied Residential Housing Program between Penn Township and the County of Butler. The agreements need to be signed and returned.

Motion by Supervisor Roth and seconded by Supervisor Ward that the 2001 CDBG Cooperation Agreement be approved. There being no questions or comments from the audience, the motion carried.

Motion by Supervisor Ward and seconded by Supervisor Roth that the 2002 CDBG Cooperation Agreement be approved. There being no questions or comments from the audience, the motion carried.

Motion by Supervisor Roth and seconded by Supervisor Ward that the 2002 CDBG Owner-Occupied Residential Housing Program be approved. There being no questions or comments from the audience, the motion carried.

Motion by Supervisor Ward and seconded by Supervisor Roth that the Township manager create a CDBG sewage grant tap fund. There being no questions or comments from the audience, the motion carried.

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New Business - Continued

Mr. Primm stated Citizens National Bank is reducing the interest rate on the existing term loan for the municipal building from 5.40% to 5.20%. They advised that a ½ of 1% amendment fee, in an amount of \$2,448.03 would be applicable. The Board recognizing that the savings of the loan over the entire term would be minimal and thought that we should look for a better rate. The Township Manager stated that he would get back to them if he was able to find anything that would be substantially better.

Act 537 Update

The Saxonburg Borough Council will meet on September 3, 2003 to hear the results of the review of the rate feasibility study conducted by Chester Engineers. If the report is positive they plan on voting to support the proposed project of the Saxonburg Area Authority as presented to them.

Audience Participation

Nancy Swisher - Asked what is CDBG. The Township Manager explained that is Community Development Block Grant that the township receives each year and can only be spent on low to moderate-income families within the township.

Supervisor Ward seeing no further audience participation requested a motion to adjourn. Motion offered by Supervisor Roth and seconded by Supervisor Campagna that the meeting be adjourned. There being no questions or comments from the audience, the motion carried.

The meeting adjourned at approximately 7:55 P.M.

Approved:

Respectfully Submitted:

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Samuel M. Ward  
Chairman  
Board of Supervisors

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Gregory A. Primm  
Township Manager  
Township of Penn